



## STATE OF IOWA

## MASTER AGREEMENT

## Contract Declaration and Execution

EFFECTIVE BEGIN DATE: 10-01-2008  
 EXPIRATION DATE: 12-31-2009  
 PAGE: 1 of 3

**VENDOR:**

**National WIC Association**  
**2001 S Street, NW, Suite 580**  
**Washington, DC 20009**

**VENDOR CONTACT:**

Douglas A Greenaway  
 PHONE: 202-232-5492 EXT:  
 EMAIL: membership@nwica.org

**ISSUER:**

JEANETTE CHUPP  
 PHONE: 515-281-6288  
 EMAIL: Jeanette.Chupp@iowa.gov

FOB FOB Dest, Freight Prepaid

**Contract For:** Publications for Health Education

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachment 1: General Terms and Conditions for goods contracts posted at web-site:

[http://das.gse.iowa.gov/terms\\_goods.pdf](http://das.gse.iowa.gov/terms_goods.pdf)

Attachment 2: Contractor's Resopnse to Competitive bid 0709588004 of 2008, on file with the Iowa Dept. of Administrative Services, General Services Enterprise.

Publications: National WIC Association (NWA), "Sesame Workshop Healthy Habits Kits", a nutrition and physical activity kit. A signed Letter-of-Intent must be received prior to individual order price confirmation. Prices subject to change based upon printer's and shipping costs.

Purchase Option 1. - No Personalization of Kits

Purchase Option 2. - Personalization of Kits with Agency Name on back of kit.

Payment Terms: Net on Receipt

Freight Charges: FOB Destination, Freight Prepaid and Added

Storage Charges: Upon request, storage will be provided at an additional charge.

Contact: Robert A. Lee at E-Mail: membership@nwica.org

Phone: 202-232-5492 or FAX: 202-387-5281 or Web-Site: www.nwica.org

**RENEWAL OPTIONS**

FROM 01-01-2010 TO 12-31-2010

FROM 01-01-2011 TO 12-31-2011

FROM 01-01-2012 TO 12-31-2012

FROM 01-01-2013 TO 12-31-2013

**AUTHORIZED DEPARTMENT**

ALL

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		STATE OF IOWA	
CONTRACTOR'S NAME (If other than an individual, state whether a corp., partnership, etc.) <i>National WIC Association</i>		AGENCY NAME <i>Dept. of Administrative Services</i>	
BY (Authorized Signature) <i>[Signature]</i>	Date Signed <i>Oct 08</i>	BY (Authorized Signature) <i>Jeanette Chupp</i>	Date Signed <i>Sept. 29, 2008</i>
Printed Name and Title of Person Signing <i>Douglas A. Greenaway, Executive Director</i>		Printed Name and Title of Person Signing <i>Jeanette Chupp</i>	
Address <i>2001 S Street, NW, Ste. 580 Washington, DC 20009</i>		Address <i>Hoover Bldg., Des Moines, Iowa</i>	



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
1	0.00000		7158962	\$0.000000
			TEACHER RESOURCE, EARLY CHILDHOOD	\$0.000000
			WIC Publications	
2	0.00000		7158530	\$0.000000
			HEALTH	\$0.000000
			Sesame Workshop's "Healthy Habits for Life" Kits.	
			Full Kit in a wafer sealed pack:	
			- 20 page storybook	
			- 16 page guide	
			- DVD	
3	0.00000		7158530	\$0.000000
			HEALTH	\$0.000000
			Sesame Workshop's "Healthy Habits for Life" Kits.	
			100 Kits per Carton.	
			Each Carton includes Full Kit in a wafer sealed pack:	
			- 20 page storybook	
			- 16 page guide	
			- DVD	
			Description of each Carton:	
			- Size: 19-1/8" X 10-1/4" X 7-9/16"	
			- Weight: 34 pounds	
			Description of Skid:	
			- 3,600 pieces per skid/36 cartons on a skid	
			- Skid Weight: Approx. 1,400 lbs.	
4	0.00000		96286	\$0.000000
			Transportation of Goods and Other Freight Services	\$0.000000
			Transportation of Goods and Other Freight Services	



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**TERMS AND CONDITIONS**

**Terms & Conditions Goods**

The parties agree to comply with the terms and conditions on the following web site which are by this reference made a part of the Agreement.

General Terms and Conditions for goods contracts are posted at: [http://das.gse.iowa.gov/terms\\_goods.pdf](http://das.gse.iowa.gov/terms_goods.pdf)

## Attachment # 1, RFB 0709588004 Bid Form

Specify the discount offered for State Orders: \_\_\_\_\_ Percent discount

*\* Orders based on the monthly average participation of the state's WIC participants*  
Specify the Catalog/Price List from which your discount is offered:Catalog or Price List Name: N/ACatalog or Price List Publication Date: N/AAttn: Two (2) copies of your catalog or price list must be returned with your bid package. If you are offering a discount from your web-site in lieu of a Catalog, specify the web-site address: http://Payment is required by (check one): ☒ Paper Check☐ MasterCard Procurement Card, at the time of order☐ MasterCard Procurement Card, after receipt of materials and invoice☐ Electronic Funds Transfer (per the Vendor Form included herein)*\* Purchase Order - Can be sent prior to payment by paper check.*Payment Terms (check one): ☐ Net 30 Days; ☐ Net 60 Days; ☒ Other: upon receipt of orders

Freight Terms shall be (check one):

☒ FOB Destination, Freight Prepaid (no freight charges invoiced)☐ FOB Destination, Freight Collect (actual UPS freight charges invoiced)☐ FOB Ship Point (actual UPS freight charges shall be added to invoice).*\* Storage charges applicable if necessary*

Customer Service shall be provided by:

Name: Robert Lee, Phone: 202.232.5492 ext 20E-Mail Address: membership@nawic.org FAX: 202.387.5281

Return of publications shipped in error, or received in a damaged condition shall be pre-authorized by customer service and returned at no-charge. Return of publications ordered in error shall be pre-authorized by customer service and invoiced a \_\_\_\_\_ percent re-stocking fee, or \_\_\_\_\_.

Minimum Order requirement (check one and complete):

☐ No Minimum Order requirements shall apply.☒ A minimum order is required as specified:*\* Order based on the number of WIC participants served in the State of Iowa.*  
Products offered herein contain \_\_\_\_\_ % Reclaimed/Recycled MaterialAuthorizing Signature: [Signature] Printed Name: Douglas A. GreenawayCompany Name/Address: National WIC Association  
2001 S Street, NW, Suite 580  
Washington, DC 20009-1125

Attachment #2, Vendor Registration Form (5. Pages), Follows.



**National WIC Association**

2001 S Street, NW, Suite 580

Washington, DC 20005

Phone: 202.232.5492 Fax: 202.387.5281

**INVOICE****DATE: SEPTEMBER 19, 2008**

Judy Solberg

Chief

Bureau of Nutrition and WIC

Iowa Department of Public Health

Lucas State Office Building

321 E. 12<sup>th</sup> Street

Des Moines, IA 50319

**FOR:**

Sesame Workshop Healthy Habits Kits

DESCRIPTION	Quantity	AMOUNT
<p><b>Healthy Habits Kits</b> (20 page storybook, 16 page guide and DVD in a wafer sealed pack) <b>Pricing is inclusive of shipping. Pricing does not include storage.</b></p> <p>Please choose one of the two purchasing options.</p> <p><b>Option 1</b> (This option does not allow you to personalize your kits)</p> <p><b>Option 2</b> (This option allows you to include your agency's name on the back of the kits)</p> <p><b>Signed letter of Intent is required prior to price confirmation.</b></p> <p>Please circle one to indicate your choice and fill in the total.</p> <p style="text-align: center;"><b>Circle one</b></p> <p>Option 1                      Option 2</p>	45,000 kits	<p>\$55,800</p> <p>\$59,400</p> <p><b>Prices are subject to increase based upon printer's and shipping costs.</b></p>
<b>TOTAL</b>		

Make your check or PO payable to the **National WIC Association** [Taxpayer ID# 521482678]